



**THE ELIOT SCHOOL**  
OF FINE & APPLIED ARTS

## ARTIST IN RESIDENCE

### INVITATION TO PARTICIPATE

We are excited to invite you to participate in the Artist in Residence program at the Eliot School of Fine & Applied Arts. We hope you apply! In this document you will find information outlining the program and details for your presentation. We look forward to working with you to make this a beneficial and successful experience for you, our teens, and our community. Please reach out with any questions.

Best,

Amber Torres

Artist in Residence Coordinator

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#### **About the Eliot School of Fine & Applied Arts**

The Eliot School inspires lifelong learning in craftsmanship and creativity for all. We send teachers to classrooms in schools and community centers throughout the city, where we teach young people, mostly from low-income households, and offer classes for all ages in our Jamaica Plain classroom.

In 2016 we launched Teen Bridge, connecting young people from our community-based programs to our schoolhouse and beyond.

A dedicated group of teens from our partner schools participate outside of school time in a year-round, multi-year program combining art education and experience, life skills, mentorship, job training, and employment.

We redirected our Artist in Residence program in 2018 to tie it directly to Teen Bridge, allowing our teens to work closely with a practicing Artist on the conception, creation, and presentation of a substantial piece of public art.

Past residencies include:

2018: Nora Valdez, *Home/Hogar*

2019: L'Merchie Frazier, *New Urban Monuments: Stand Up Inside Yourself!*

2020: Carolyn Shadid Lewis, *InterGeneration*

2021: Chanel Thervil, *Feel the Flow*

Previous stand-alone residencies have taken place with Beth Ireland and with Elisa H. Hamilton and Silvia Lopez Chavez.

[For more about the Eliot School of Fine & Applied Arts please visit eliotschool.org.](https://www.eliotschool.org)

Teen Bridge and Artist-in-Residence programs are generously supported by: BPS Arts Expansion Fund at EdVestors, Linde Family Foundation, National Endowment for the Arts, Joe Kalt & Judy Gans Family Foundation, Maureen & David Moses Family, City of Boston Department of Youth Engagement & Employment, Boston Private Industry Council, and individual donors.

## About the Program

The Eliot School Artists in Residence program engages a Boston-based Artist each year to work closely with a group of art-passionate teens, from our Teen Bridge Program, to produce a body of public art with thoughtful community engagement at its core. The program supports practicing Artists whose creative practice is rooted in relevant social issues and community engagement, with a particular interest in youth.

The program provides an immersive arts experience for our Teen Bridge Artists. The opportunity to work closely with the Artist in Residence, creating public artwork informed by community process, is an important part of their experience.

During the residency, the Artist receives administrative support, a space to make work with the teens, a payment for participation and an opportunity to showcase the final work through a gallery exhibition or other culminating event.

## Community Engagement and Outreach

The Eliot School's longstanding youth programs that reach more than 2,000 children and teens each year in dozens of schools and community sites. This allows us to maintain a strong network of close partnerships throughout Boston, especially in neighborhoods with fewer opportunities to showcase the rich creative culture that is the fabric of a community. Each Artist in Residence is expected to incorporate into their project some engagement with community members at these sites—or elsewhere. These may include branches of the Boston Public Library, Boston Centers for Youth and Families, public housing developments, Boston Public Schools, or others. Previous community engagement has included participatory artmaking at community festivals, artmaking workshops at library branches, and community surveys at a local farmers' market and local Porchfest festival. The proposed project should plan to reach a range of participants who encompass Boston's great cultural diversity.

## Documentation

Following each residency, our staff produces a small-format paperbound book with photographs and a narrative, documenting and celebrating the project. We distribute copies to the Artist, the teens, and their families, funders, supporters and other friends of the Eliot School.

## Eligibility

- 21 years of age or older
- Eligible to receive taxable income in the U.S.
- Residing and working in Boston or the greater Boston area
- Not an Eliot School of Fine & Applied Arts employee, contractor, Board member, or one of their family members
- Not previously awarded the Eliot School residency
- Art practice must be rooted in visual or craft-based mediums

## During the residency, the Artist's commitment includes:

- Saturday Workshops — A minimum of two workshops and a maximum of five workshops with the teens in the spring. The number of workshops and the content are determined by the Artists and must include opportunities to:
  - Get to know each other and their artistic practice
  - Investigate the theme and provide an opportunity for teens to determine the final theme and plan for the residency
  - Share the Artist's vision for the project including community engagement and teen collaboration
  - Design initial plans for the summer engagement so that Eliot School staff can support coordination and implementation
- A four-week intensive during the summer with the Artist working 40 hours/week and teens engaged for 25 hours/week.

- Some form of community engagement during the conceptual and/or physical development of the work, to be determined by the Artist in coordination with Eliot School support staff. (See *Community Engagement*, above.)
- A month-long gallery exhibition in the fall that includes the work produced in the program plus some personal artwork that is relevant to the theme. The exhibition may also include interactive activity, performance and/or unveiling celebration. (Some residencies may propose alternative exhibition options.)
- One Artist's talk with teens at the exhibition.
- Communication with Eliot School staff and grant writers during the period leading up to the program year, as we raise funds and make plans to support the residency.
- Communication with Eliot School staff during the program year, as we support the residency.

There are additional opportunities that Artist can participate in and receive additional payment. Details including payment, will be determined in advance in collaboration with Eliot School staff:

- A second Artist's talk.
- Leading one workshop at the Eliot School for the general public.

#### **The Eliot School will support the Artist by providing:**

- Access to Teen Bridge studio space during the workshops and summer intensive. The space can also be made available at additional times as needed, depending on scheduled classes and other Eliot School uses. Additional studio space in the schoolhouse at 24 Eliot Street can be made available upon request.
- A group of teens (maximum of 12) to collaborate with the Artist to plan, produce and complete an art project, a community engagement component, gallery exhibition, and other potential exhibition opportunities.
- All information necessary for the Artist to benefit from the residency and to achieve residency goals; the Eliot School will provide this information verbally and/or in writing as appropriate.
- Limited staff support to aide with logistics and practical aspects of the residency. \*
- Staff support during contact hours with teens and to oversee Teen Bridge participants, assist with day-to-day logistics and related issues as they arise.
- Staff support to oversee the logistics of the exhibition, exhibition reception and Artist's talk.
- Photo documentation of the residency.
- Limited budget to cover visiting Artists and field trips.
- Ensure that all teens receive stipends or wages for their participation in the program and other supports needed to be successful, including transportation and meals.
- Coordination of the production of a small paperbound book that documents the residency, and 10 copies of the book to the Artist free of charge.
- Workers Compensation insurance for the Artist while employed by the Eliot School.

\* *The specific number of hours will be determined in collaboration with Artist once the specific project and theme are determined.*

#### **Payment & Materials:**

- The Eliot School will compensate the Artist \$10,000 as a temporary employee. The Artist will be required to provide a Form W-4 and will receive a W-2 tax form after the end of the calendar year. The Artist will be paid on a monthly basis during the residency.
- Eliot School staff and the Artist will determine materials expenses, not to exceed \$1,750. The Eliot School may purchase materials upon the Artist's request or will reimburse expenses paid by the Artist upon receiving vendors' receipts from the Artist.

## Application Process

To be considerate of applicants' time, the selection process is a two-part process. All applicants are invited to complete Part One of the application. Please click the link at the bottom of this page to complete the application.

- **Part One** will require a short application that checks eligibility and provides an overview of the Artist's art practice and past work with Boston communities. Artists are not asked to submit a specific project proposal for Part One.

**Three finalists will be invited to complete Part Two of the application.**

- **Part Two** will require a full written proposal that includes a specific theme, project, and a presentation to Teen Bridge Artists. We understand that the specific theme and outcome will be transformed as a result of thoughtful community engagement. All participants will receive a stipend of \$100 to complete Part Two.

## Selection Process

**Part One** applications will be reviewed by a panel of representatives of Teen Bridge and Eliot School community members.

Applications will be reviewed based on:

- Demonstration of Artistic and craft excellence.
- Demonstration of community engagement and civic involvement to make positive change in Boston communities.
- Evidence of prior success working with community-based arts programming from concept to completion.

**Part Two** proposals will be reviewed by a panel of Teen Bridge participants and past Artists in Residents will attend the presentation and ask questions. This panel will collaboratively make the final selection(s). Proposals will be reviewed based on:

- Demonstration of Artistic and craft excellence in producing new work in collaboration with teens.
- Strength and relevance of the proposed project, including a theme that is relevant to the lives of the intended communities.
- Proposed collaboration with Teen Bridge participants that provides teens with an opportunity to advance their own Artistic practice and find their own voice through art. Ability to encourage teens to push themselves artistically.
- Demonstration of community engagement and civic involvement to make positive change in Boston communities.
- Evidence of prior success working with community-based arts programming from concept to completion.
- Feasibility of the proposed project.
- Artists must live in Greater Boston.

Once the Artist is selected, the Eliot School staff and the Artist will work together to determine the following materials:

- Brief Project Timeline
- Community Engagement Details
- Project Budget

## Timeline

The Artist in Residence program at the Eliot School involves multiple partners, sites, and funders. In order to secure funding and ensure a successful residency, the Eliot School begins working with Artists months in advance in order to gather as much information as possible to present to prospective funders and partners. The selection process taking place in Fall 2021 will determine the Artist in Residence for calendar year 2023.

Monday, September 27, 2021	Applications open to the public. Nominees invited to apply.
<b>Monday, October 25, 2021*</b>	<b>Part One of the Application due via Survey Monkey</b>
Monday, November 8, 2021	Three Finalists are invited to continue to Part Two of application
<b>Monday, November 29, 2021*</b>	<b>Part Two of the Application Due (Submission instructions TBA)</b>
Saturday, December 4, 2021	Presentations to Teen Bridge panel
Wednesday, December 23, 2021	2023 Finalists are notified of decision

## Residency Timeline\*

February 2022–April, 2023	Eliot School staff is available to answer questions as we prepare for the residency
March–June	Workshops with teens to support the project theme?
July–August	Four weeks to produce the project
August**	Gallery exhibition, reception and Artist’s talk with teens
December	Review draft of paperbound book
January	Paperbound book completed for distribution

*\*Schedule details will be determined in March 2023 and may include additional events for which the Artist will be compensated. Additional events may include additional Artist talks, exhibitions, workshops, classes, participation in Jamaica Plain Open Studios.*

*\*\* This date may change based on gallery availability.*

# PART ONE

## Application

[Click Here to Submit Part One Application](#)

1. Full Name
2. Creative Alias
3. Birthdate
4. Email
5. Phone Number
6. Website
7. Address
8. Are you eligible to receive taxable income in the U.S?
9. What mediums do you work in?
10. Are you an Eliot School of Fine & Applied Arts employee, contractor, Board member, or one of their family members?
11. Have you previously been awarded the Eliot School residency?
12. Can you commit to 2-5 Saturday workshops Spring of 2023 leading up to the intensive?
13. Can you commit to full time engagement during the month of July 2023?
14. Are you available to present a proposal on Saturday, December 4, 2021?
15. Please provide an overview of your artistic practice and an example of prior success working with community-based arts programming from concept to completion. *(300 words maximum)*
16. Why is community engagement with Boston communities important to your artistic practice? *(300 words maximum)*

### Optional Video Response:

In addition to your written response to the questions above, you are welcome to also provide an audio/video response. Please follow these instructions:

- Video response must be under three minutes in length.
- Only ONE video file may be submitted in response to the question.
- Upload the video file to ANY online platform that allows us to download the video. If there is a password, please share the password.

### Tips:

- *Videos can be made using a smartphone and do not need to be polished. If you'd like to use a FREE video editing app, check out: [www.videoshop.net](http://www.videoshop.net)*

[Please click here to apply. You will be taken to a separate window to complete an application.](#)

# PART TWO

## PROPOSAL GUIDELINES

Three finalists will be invited to submit a full proposal by **Monday, November 29** and present it in person to a panel of Teen Bridge participants, Eliot School staff, and Eliot School community members on **Saturday, December 4, 2021**. The presentation should take 20 minutes with an additional 15-20 minutes of questions. Proposals must be submitted electronically by **Monday, November 29 at 11:59pm**. Please refer to the Artist in Residence Invitation.

### Proposals should include:

#### 1. Applicant Information:

- a. Full name
- b. Address
- c. Email
- d. Phone
- e. Website (if available)

#### 2. Brief Bio (*300 words maximum*)

#### 3. Overview

- a. **Project Title:** Provide a brief descriptive title for your proposed arts project. (*20 words maximum*)
- b. **Project Summary:** In two or three sentences, clearly describe the project you are proposing and state why the project relevant to Boston communities. (*150 words maximum*)
- c. **Project Description:** This project should be new work in collaboration with Teen Bridge Artists that may take any form or combination of forms, including an installation, a series of objects, a mural, etc. The Artist should aim to create a project that can be produced at the Eliot School's facilities such as 2-D art, 3-D art, fiber arts, fashion, book arts, architecture, woodworking, or other disciplines that require a wood shop, sewing and upholstery equipment, drawing and painting studios. We want the Teen Bridge Artists and the intended community to help determine the final product; however it is also important that the Artist have a vision and clarity about what they bring and how they can support the voices of others. We understand that the specific theme and outcome will be transformed as a result of thoughtful community engagement. (*800 words maximum*)
  - i. **Theme:** Describe a thought-provoking theme relevant to the lives of the teens and communities with whom they will work. This theme should be relevant to your work as an Artist.
    - **Description of Creative Process:** Describe how you will work in a collaborative process with up to 12 teens from Teen Bridge (in grades 9-12) that allows them to be an integral part of the project's planning, design, construction, presentation, documentation, and evaluation. What will be made? In what ways will this be considered public art? Is there any specialized equipment needed to complete the project? What will occur during the spring workshops, how many workshops will occur, and what will occur during the summer intensive?
  - ii. **Outcome:** How do you envision the residency's/project's impact on the Teen Bridge Artists, the community, and the specific neighborhood/partner site.

**d. Description of community engagement:** Community engagement can take a variety of forms including collaborative art making, interviews, workshops, surveys, field trips, etc. The Eliot School has established partnerships with schools and community sites. Please refer to <https://eliotschool.org/about/partners>. You may choose to work with a partner site that the Eliot School has a preexisting relationship with, or you may choose to propose a partner site that you already have a relationship with. We are open to working with new or preexisting partnerships, however the partnership must make sense to the theme and proposed project. Please elaborate on what community engagement will look like for this project. Provide information about key organizational partners and individuals including, how you know them or if they are new to you, why you have selected them, their involvement in the project, and if you need support from the Eliot School to build a new relationship with them. *(300 words maximum)*

**4. Overview of past work will be uploaded to a provided Dropbox link:**

- a. Image work samples (10-15 images, all saved as JPEG files)
- b. Headshot (Will be used on digital communication. Saved as JPEG files).
- c. *Optional:* Video work samples or website (up to two links each which should be available to view through 2024)
- d. Work sample description list including the following information (saved as one word document)
  - File title (must correspond with file title of the image, video, or document title)
  - Title of Work
  - Artist, include your name to acknowledge this is your original work. Include any collaborators
  - Medium
  - Date of work/activity
  - Dimensions of artwork, if applicable
  - A brief description of the work including how this image relates to the project for which you are requesting support

Note: The images you provide should be recent, of high quality, and as relevant to your project as possible.

- 5. Budget:** The Eliot School will provide the selected Artist with \$10,000 compensation and will cover all other expenses. All teens either receive wages or stipends for participation, funds to cover transportation and meals while participating in the program. The details of the budget will be finalized once the Artist is selected and in collaboration with the Artist. **Please provide an estimate and description of the expected expenses.** Possible expenses might include, visiting Artist fees, photography, materials not to exceed \$1,750, field trip fees, etc. *(300 words maximum)*
- 6. Three references** (name, phone, email) from people who have worked with you in a capacity related to your proposal. Submit in additional word document.

**Presentation:**

You are invited to present your proposal in person to a panel of Teen Bridge participants, Eliot School staff, and Eliot School community members on December 4, 2021. The presentation should take 20 minutes with an additional 15-20 minutes of questions. Your presentation should summarize all of the components of your written proposal.

Upon completion of the proposal and presentation, the Eliot School will pay you a \$100 stipend.